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## Formal Notice of Annual General Meeting

Queensland Shelter Incorporated, ABN 21 495 503 790 (“Q Shelter”)

**Formal notice is given that the Q Shelter Annual General Meeting (AGM) will be held at:**

<b>Location:</b>	Pullman Brisbane, King George Square Cnr Ann and Roma St, Brisbane City, QLD, 4000 Presidential Ballroom <a href="#">All Participants register via this link.</a> Online attendees will be sent a video conference link.
<b>Date:</b>	Wednesday, 16 November 2022
<b>Time:</b>	4.45pm for a 5.00pm start
<b>Chair:</b>	Darren Mew
<b>Returning officer:</b>	Clare Stanford

### AGENDA

#### Item Description

1. Welcome and Acknowledgement of Traditional Owners and Elders
2. Apologies, proxies and confirmation of quorum\*
3. **Presentation:** 2021/22 Annual Report
4. **Resolution 1:** Adoption of 2021/22 Audited Financial Statements
5. **Resolution 2:** Election of Management Committee
6. **Presentation:** Announcement of Deirdre Coghlan Bursary Recipient

**Item Description**

- 7. Launch of Kent Maddock award
- 8. Returning Officer's Report: Results of Election of Management Committee
- 9. Meeting Close – 6pm

\* Please note, a member entitled to attend and cast a vote at the meeting is entitled to appoint a proxy / nominated representative. Proxy forms will be circulated shortly and must be delivered by 4pm on Monday, 14 November 2022 by mail to PO Box 214 Spring Hill 4004 or by email to The Secretary at [info@qshelter.asn.au](mailto:info@qshelter.asn.au)

If you have any queries about this process, please contact Q Shelter on (07) 3831 5900.



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